

**Minutes of CSO SC Biannual Meeting held between 6th- 12th Feb 2023 in Abuja
Nigeria**



Members present

No.	Name	Remarks
1	Ndadilnasiya Endie Waziri	SC member
2	Nizam Uddin Ahmed	SC Member
3	Tikhala Itaye	SC member
4	Rafa Vilasanjuan	SC Member
5	Mbianke Livancliff	SC member
6	Esther Nasikye	SC Member
7	Bvudzai Magadzire	SC member
8	Anne Marie M.Seye	SC Member
9	Lisa Barrie	SC member
10	Remesh Kumar	SC Member
11	Donavine Uwimana	SC member
12	Chhavi Bansal	SC Member
11	Eselem Clovis	SC member
14	Dennis Kongore	Gavi Secretariat
15	Thiago Luchesi	Gavi Secretariat
16	MaryGaller	Special Advisor
17	Mollen Namale	Amref Secretariat
18	Mutana Wanjira	Amref Secretariat
19	Dona Anyona	Amref Secretariat
20	John Bosire	Amref Secretariat
21	Lolem Ngong	Amref Secretariat
22	George Gikunda	Amref Secretariat
23	Anthony Ombara	Amref Secretariat

Members absent with Apology

1	Emmanuel Ojwang	SC member
2.	Ifedilichukwu, Ekene Innocent	SC Member
3	Dr Safa Hamkar	SC Member

Agenda



Agenda for Bi-Annual Meeting_Feb 2023.pdf

Day 1- Tuesday, 7th February 2023

The meeting started with welcoming remarks to include the new SC members was delivered by the Chair of Gavi CSO SC, followed by introductions and agenda sharing which was adopted by the team members. House keeping issues were addressed by Amref Secretariat/ Afenet team.

Gavi Secretariat Updates Priorities 2023- Thiago on behalf Gavi secretariat shared priorities focus for 2023 as highlighted below:

- ❖ Restoring routine immunization following Pandemic
- ❖ Launch of HPV programme
- ❖ Launch of Malaria vaccine
- ❖ Support countries in transition of COVID-19

During the discussions there was emphasis for the Gavi CSO to re-think doing ow to do business differently- Suggestions were submitted on below areas

- Emphasis for commodities and equity
- Need to scale up malaria vaccine distribution
- Increase political wing through CSO engagement

Discussions went further to deliberate on; How the CSOs are identified? How to engage with Gavi directly? How many Gavi CSO receiving support? Mechanisms in place to engage? Cameroon and Nigeria team give experiences of engaging CSOs as follows;

Cameroon experience: Mapping out all CSOs is critical, analysis of who is engaging CSOs, what capacity do CSOs have? **Suggestion/recommendation-** Organize CSOs as a consortium and engage CSO constituency as part of dialogues

Nigeria Experience- CSOs mapping has been done and through the coalition are of different sectors. From the mapping done, there is diversity, broad mandate of the CSOs.

Suggestion/recommendations- Need to think of subgrant of small CSOs and organizational capacity of CSOs building by GAVI

A challenge CSO engagement was also posed to the members as follows;

- ❖ Need to work within the existing structures
- ❖ How do we capacity build (Technical and Financial management) of smaller CSOs
- ❖ Need to advocate for a complimentary role instead of competition among the CSOs
- ❖ Rethink how to engage Hosting partner (Amref) on how to build capacity of the CSOs where SC representation is not available
- ❖ Organize a wider CSO engagement Forum
- ❖ Identify and find ways of making it attractive for CSOs to participate

Charter for Gavi CSO Steering Committee

A session on Charter for Gavi CSO Steering Committee review in attention for adoption was facilitated by Nizam-. The team members were taken through the establishment of Gavi CSO SC with highlights as below:

- ❖ Civil Society representatives formally created the Gavi CSO Constituency in 2010.
- ❖ Gavi CSO Constituency is an independent entity from Gavi, the vaccine alliance and is not legally registered.
- ❖ The CSO Constituency contains two major components
- ❖ Steering Committee: Comprises of 18 members including the chair, vice chair, the CSO representative to the GAVI Board Member, Alternate GAVI CSO Board Member, CSO Programme & Policy Committee (PPC) Member and WHO Strategic Advisory Group of Experts (SAGE) on immunisation Committee Member and the Covax representatives. Supporting the activities of these components is the Program Manager and the team including Advocacy Manager and Regional Leads for Africa and Asia respectively.
- ❖ CSO Constituency: (450 plus member CSOs from across the globe) Current Gavi CSO Constituency organisations range from large international and regional NGOs to local and national CSOs.

Following discussions and deliberations, the charter was adopted with amendments.



GAVI CSO SC
Charter_Final_Deceml

CSCE Updates

A presentation was facilitated by Kristen and with highlights focusing

Past-Early engagement with CSOs 2009-2022 and Future 2023/ beyond- Gavi 6.0. There was also status update on. Status update on KATI's Collect progress and schedule for 2023 plan. Form the presentations, there was discussions on the need to deliberately engage CSOs SC , Strengthening CSO engagement in immunization at sub-national level, scale up of CSOs identification as well as identification of target Countries of focus. A proposal for CSO coordination committee was also submitted.

Day one action points

No.	Action point	Responsible
1	Need to map out CSOs in country by Country SC members	CSO SC
2	Capacity building of CSOs	CSO SC
3	Engagement of CSOs for funding opportunities	CSO SC
4	Strategize on how to earnest CSO SC alumni	CSO SC
6	Need to establish what support in it for CSOs mapping	CSO SC
7.	Enhance visibility for CSO Constituency	CSO SC
9	Plan and action on wider CSOs engagement forum	CSO SC
11	Need to have SC involvement in CSCE	CSO SC

Day 2: Wednesday, 8th February 2023

Recap of the previous day presentations and discussion was done and thereafter, Amref secretariat facilitated the presentations on areas hosting arrangement as well as

Programme management and administration progress. There highlights on staff transition i.e Programme manager with Interim Programme Manager on board, Advocacy manager and Communication Officer also on board.

During the discussions SC team agreed, knowledge management position be changed to Regional lead position focusing -Asia Region. There was also clarification because of budget constraints, earlier proposed organogram in Nairobi would not be sustainable. Further discussions were based on the role of the senior programme accountant and programme accountant as highlighted in the new proposed organogram. There was suggestion for sharing of both JDs with team as well as day to day basis roles of the two positions

CSO mapping: Presentation was based on the progress so far on the mapping. Discussions on the need to have clear separation of CSOs mapped versus registered was brought up. There was also the emphasis to outline the benefits of CSO in the mapping process and to offer monthly reporting status on the mapping process. More so, conversation on how to

engage the SC members for mapping scale up. The team members expressed concerns of the link for registration to be updated to include both English and French versions

Communication and Visibility: Presentation was facilitated with the progress on social media and website highlighted. Suggestion to have logos of organizations captured in the website, **to determine** how many social media accounts? i.e. Twitter, linkedin, tiktok etc- which SC members agree can be utilized for communication and visibility. Also brought up was the need to share communication strategy, how to brand SC members and clarity be made of link Amref accounts without losing the Gavi brand. Communication plan was shared with the team and proposal for formation of communication working group was submitted and sharing of communication strategy with SC members for inputs was also highlighted

Financial report: Presentation on the performance for the year 2022 was facilitated. There were highlights on underspend and justification. Discussion on what was available for the year 2023 was raised. Analysis was done and indicated available amount was \$569599 (underspend for year one inclusive)

Updates from Gavi PPC and Board

Focused on key discussions at the board, vaccine Investment Strategy /HEP, GAVI 5.1, COVAX, C19 Programme, funding policy review and regional manufacturing

Priorities emerging from the Board

- ❖ CSCE implementation
- ❖ Ensure success of Zero dose
- ❖ VIS 2018-Following and supporting unpausing
- ❖ Contributing to HPV re-launch

Emerging issues

- ❖ Vaccine hesitancy?
- ❖ The voice of the Steering committee is crucial in building civil society Positions
- ❖ Board team and PPC reps consult extensively with SC and other SC experts
- ❖ PPC review 2weeks before the meetings- Mary- Concern, Is two weeks enough?
- ❖ SC members review at least 2 papers

Below is the board meeting presentation for reference;



Board team
presentation for SC Bi

Action point	Responsible
Knowledge Management Position-Change Regional Lead	Amref to share JD for review
Senior Programme Accountant Position and Programme accountant position-share both JD-Tasks on daily basis-	Amref
Link for CSOs mapping in French be updated	Amref secretariat/SC
Share the mapped CSO list with SC members for perusal	Amref Secretariat
List of the mapped and registered CSOs	Amref /SC
Publicising the CSOs constituency	SC
Include the feedback on registration	Amref Secretariat
Share breakdown of financial performance for 2022	Amref Secretariat

Day 3: Thursday, 9th February 2023

Meeting started with a recap from the previous day presentations and discussions. A presentation on advocacy plan was presented facilitated with focus on advocacy activities, processes and anticipated outcomes. Based on the presentation, the SC members highlighted the need to have critical moments and calendar events well tracked in the workplan as well as highlight the SC team engagement process. Request was also submitted to qualify what collaboration in advocacy strategy

IA 2030 is producing score cards

An update on IA 2030 as facilitated with key highlights focusing on;

- ❖ How IA 2030 will be translated into Advocacy briefs
- ❖ Have in country advocacy workshops
- ❖ Resources- Discussions ongoing

Questions of what are the priorities for SC with IA 2030 were raised as well as Countries of focus.

Further to the presentation on advocacy and IA 2030, there was emphasis on foster social and political commitment to immunization, PHC and UHC, influence regional and Country policies for resilient immunisation systems and service delivery and positioning immunization agenda in global discourse

Working groups: The team discussed on various working group for participation and below are the WGs unanimously agreed;

1. Demand creation Hub working group- Emmanuel
2. Zero Dose- Victoria
3. Covax and PPPR- Nizam
4. Monitoring and evaluation- Endie
5. CSCE-
6. Advocacy, Communication and fund raising
7. Vaccine manufacturing- Liza
8. IA 2030
9. HPV re-launch working group
10. Open society

Action points

Action point	Responsible	Comment
Formation of advocacy and communication working group	SC	Esther to Chair
Capacity building for advocacy	CSO	SC
Working groups participation	SC Members	
Review draft advocacy workplan	Gavi CSO SC/ Amref Secretariat	

Working groups

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8. IA 2030
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Day 4, Thursday, 10th February 2023

Draft workplan for 2023 was presented and the members offered inputs. The team agreed draft pointed at some of the areas and activities of focus. However, there was need to consider priority activities in relation to the available budget. The team also recommendation review of the workplan and update based on the feedback offered. Presentation on the CSOs engagement in Covax was facilitated with access to COVID-19 tools (ACT) accelerator highlighted. Four pillars were highlighted as follows:

Pillars

- ❖ Vaccines
- ❖ Therapeutics
- ❖ Diagnostics
- ❖ Health systems connector

Covax CSO engagement: A brief on Covax CSO engagement offered background, modalities of engagement, overall progress to date- smooth working relation took a while but there is need for more commitment towards strengthening working relationship. Focus on 2023 representation- To continue collaboration leadership and coordination structures to strengthen CSOs engagement and post Covax. Below is the link/address to CSO Covax information sharing; CSO_COVAX@who.int



CSO engagement in
COVAX presentation G

SAGE: Presentation on was presented to sensitize the team members how it operates. Presentation was based on how SAGE operate, working groups, why and how does Gavi CSO SC link with SAGE. Attached is SAGE presentation;



SAGE presentation
SC annual meeting Fe

Summary of the action points and next steps

Below is a summary of action points as at close of the meeting. However, for review and updates based on the feedback



Action Points- SC
meeting Feb 2023 Ab

Closing remarks

The Gavi CSO SC Chair appreciated all the team members for participation and enrich discussions during sessions. Thank you everyone for making the Biannual meeting successful

Annexes

Kindly find below the link to the Zoom recordings of the entire meeting.

<https://drive.google.com/drive/folders/1CEFTroR-0YskokVTqGbjgCCCx4lsPIE?usp=sharing>

SC Biannual Meeting Presentations

<https://drive.google.com/drive/folders/181SD8emHqWgrYU-E2dUGi9hsKgvI2TBM?usp=sharing>

SC Biannual Meeting photos

<https://drive.google.com/drive/folders/1FhXU6Ele2t3fvGFhYdoEvehl-1tkDS0F?usp=sharing>